



Margaret Mead Elementary PTSA

1725 216th AVE NE, Sammamish, WA 98074
PTSA Unit 2838



Mission: Partnering with staff, students, and their families to create a safe, healthy, and inclusive learning environment that provides an enjoyable and positive experience for the entire school community.

Goal: Support the mission statement using effective communication, connecting community, financial support & fiscal responsibility.

Board of Directors Meeting MINUTES (DRAFT) **Sept. 15, 2021**

Sandy Klein, Megan Andrews, Leta Hamilton, Ryika Hooshangi, Abi Nubla-King, Molly Hysten, Heather Gibbons, Sharon Mason, Ashley Arrington, Trista Lofti, Heather Gibbons, Sharon Wu, Liz Moore, Antoinette Haynes, Holly Aungst, Ashwini Godbole, Suzy Khendry, Catherine Tian, Daniella Toledo

Call to Order 7:03 Please adhere to Covid protocols while we are meeting in the schools.

August Minutes Approved into Record with no changes.

President: Ryika Hooshangi

- Word on the Street – Kindergarten & first grade students are slowly learning school procedures. Drop off is working great. Pick up is slower. Line is around the park & down the street. Kids are excited to be back at school. An email will be sent out to all families from Sandy Klein with Covid protocols for when a student tests positive for Covid or has to quarantine as a result of a close contact.
- Back to School update
 - We did Welcome Back Signs for the school. Thank you to FACE for organizing.
 - Spirit Week Sept 27-Oct 1
 - Mead Stampede Fun Run on Oct 1. We could use some approved volunteers for Oct 1 during primary morning recess & intermediate afternoon recess. We will provide all students a t-shirt who register on FundHub. We need help sorting t-shirts. Please reach out to Fundraising Team if you can help with t-shirts. Goal is to have 100% of students registered. That is how they get a t-shirt. If you have already set up an account on Fund Hub, your information will already be there. We also need sponsors.

- Sept 23 will be a Members Only Drive Through ice cream event. Daniella Toledo has volunteers for passing out ice cream. Everyone will be masked up for serving & receiving ice cream.
- FACE will work out the details for a virtual fall event, probably pumpkin decorating.
- Running Club is deferred to Spring.
- Volunteer status must be updated if yours has expired.
- Everyone must join the PTSA on the board.
- By Oct 18, volunteers will have to be fully vaccinated. Ryika sent out a link.
- Communication to Mead staff should go through Abi & Ryika.
- Board took a vote by a show of hands about whether to meet in person or virtually. The majority would like to meet in person.
- Goals for the year – Membership & Community building are our goals for the year. How do we reach our community? How do we reach people who we haven't reached yet? Mead Mustang is being viewed by our community. Any other ways we can improve communication, please let Heather know.
- Mission Statement was reviewed by Board & no changes were made.

Vice President: Abi Nubla-Kung

- Reflections Sept 27 is the kick off meeting. The theme will be advertised soon. Kids can start thinking about it & begin their projects.
- Board agreed to renew contract with School Kids Supplies.
- Lake Washington Schools Foundation is kicking off their programs. They would like to put up some signs around the school. Sandy approved that.

Treasurer: Molly Hulen

- Budget Update Beginning Balance \$101,064.69. Ending Balance \$102,086.71. September is a big month for transactions with new memberships.
- We had two checks of teachers who did not deposit their reimbursement checks until after year end. \$680.93 between the two teachers. This will have to come out of this year's budget. We have money in our budget to cover that. This is being noted in the minutes.
- Financial Review will be done by the next meeting.
- Grant request from kindergarten team. Sharon Mason moved to approve grant. Ashley Arrington seconded. Since this is a grant that has been brought to the board the last 2 years also, the only discussion around the grant was whether we should switch it to a line item in the budget at some point in the future. Board approved the grant.

Committees:

FACE: Liz Moore & Trista Lotfi are organizing a pumpkin carving contest for the fall.

Legislative Advocacy: Tobi Lentz, Oct 23-24 is the Legislative Assembly.

Membership: Catherine Tian & Daniella Toledo

- Membership Drive – ice cream drive through is an incentive to get people to join. We are over 200 members now (parents & children).

Fundraising: Sharon Mason & Ashley Arrington

- Mead Stampede – Oct 1. Format is similar to 2019. Squishmellows are currently in the display case. They will be raffled off. Checks may be brought to school. We may need help counting money. We may need help handing out prizes during Spirit Week. There are a couple of prizes for teachers as well to help drive participation. Fundraising goal is \$200 per child. \$60,000 for the school. Ashley & Sharon need volunteers to be at school to help them during the week of Sept 27-Oct 1. T-shirts & Squishmellow raffle is for everyone who registers. After that, there are prizes based on how much money students raise. Sign up by Sept 23 or we cannot guarantee you get a t-shirt. Flyers are going out tomorrow (Sept 16).
- Sept 27 MOD pizza fundraiser
- Sharon & Ashley would like to move some budget & earmark some funds to have an end of school carnival. To be confirmed at a later meeting.
- Sharon reminded Board to make sure they are connected to Amazon Smile.

Communications: Mead Stampede will be online tomorrow.

Emergency Prep: Antoinette Haynes is working with Mr. Jamieson to make sure emergency supplies are adequate & have not expired.

Principal/Staff Update Teachers happy to have kids back. Mask wearing has been going well. 590 kids in 27 classrooms. Covid protocols create challenges. New Math curriculum is being implemented. Teachers have a lot on their plates. Kids sit on sit spots on the floor during lunch. Kids are assigned a spot.

Adjourn 8:58

PTSA Board Meeting Dates
2021-2022

Tuesday, August 17, 2021, 7pm
Thursday, September 15, 7pm
Thursday, October 7, **7:30pm***
Thursday, November 18, 7pm
Thursday, January 13, **7:30pm***
Thursday, February 3, 7pm
Thursday, March 3, 7pm
Thursday, April 21, 7pm
Thursday, May 12, **7:30pm***
Thursday, June 2, 7pm--Transition meeting

**Board Meetings will begin at 7pm, unless same night as general membership meeting

PTSA General Membership Meeting Dates

Thursday, October 7, 7pm
Thursday, January 13, 7pm
Thursday, May 12, 7pm

Calendar of Events (Tentative)

- Sept. 23: Ice Cream Social
- Sept. 24: First Math Challenge begins
- Oct. 1: Mead Stampede (Fun Run)
- Sept. 27-Oct. 1: Spirit Week
- Oct. 7: Board Meeting and General Membership Meeting
- Oct. 11-15: New Book Fair
- Oct. 21: Pumpkin decorating competition/Fall Family event
- Oct. 26, 27: Picture Day (Individual Photos)
- Nov. 18: Board Meeting
- Dec. 2: Science Night
- Dec. 16: Gingerbread House Decorating
- Jan. 13: Board Meeting and General Membership Meeting
- Jan 20: BINGO/Game Night 6:30pm
- Jan 24-28: Used Book Fair
- Feb. 3: Board Meeting
- Feb. 10: Spelling Bee 6:30pm
- March 3: Board Meeting
- March 24: International Night 6:30pm
- April 21: Board Meeting
- May 2-6: Teacher Appreciation Week
- May 12: Board Meeting and General Membership Meeting
- May 19: Spring Community Gathering (former Spring BBQ)
- June 2: Board Meeting
- June 17: Last Day of School

**Glow Dance Party; Spring Social (formerly Dudes & Donuts)---TBD